







Help Document OF Citizen Web-Portal (eGov) For **Aligarh Smart City Limited (ASCL)** 

Document No: ASCL / HD / eGov / VI.0

Prepared by	eGov Team	Approved by	Project Manager
Format No:	ASCL / HD / eGov / VI.0	Classification: External	I of 44



# **PROJECT CONTROL**

Project Name:	"SELECTION OF MASTER SYSTEM INTEGRATOR FOR IMPLEMENTATION OF INTEGRATED COMMAND & CONTROL CENTER AND e-GOVERNANCE BASED SMART CITY SOLUTION AT ALIGARH"- 14/ASCL/2018-19: Date 05th December 2018
Module & Deliverable:	Web-Portal – Help Document
Location:	Aligarh, UP
Customer Name:	Aligarh Nagar Nigam and Aligarh Smart City Limited
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Sr. No.	Name of Signature Authority	Designation	Signature	Date of Signature

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<b>Document Name:</b>	Help Document - CITIZEN WEB PORTAL
Project Name:	Aligarh Smart City Limited, Aligarh (ALIGARH NAGAR NIGAM)
The owner of the Document:	ABM Knowledgeware Ltd.
Release Date:	
Copies to be printed:	1

# DOCUMENT REVISION HISTORY

Sr. No.	Version	Modified by	Date	Changes incorporated in brief	Reviewed by	Reviewed Date	Approved by	Approved Date
1.	1.0	Kamalika Chowdhury Shaw	03-04-2020	First release				-

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# THEME & TEMPLATE

General layout of Web Portal would look as below. This is the homepage from where the citizen can navigate to various pages.

How to Access - Go to <a href="http://nnaligarh.in/ASCL/CitizenHome.html">http://nnaligarh.in/ASCL/CitizenHome.html</a>.



Figure I: Full Template

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The following part contains the Organization Logo, theme and colour changing options, Language changing option, Search box, slider images, Menu section.



Figure 2: Template Part I

This part of the homepage contains the profiles of the important government personnels and Messages and alerts on the current situation.



Figure 3: Template Part 2

The following part provides navigation to several links to the department services available for the citizens.

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Figure 4: Template Part 3

The following part provides the summary of the budget, the balance sheet, the newsletters and the navigation to the detailed information pages of the aforementioned several links.



Figure 5: Template Part 4

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This section provides navigation to the Photo and Video Gallery.

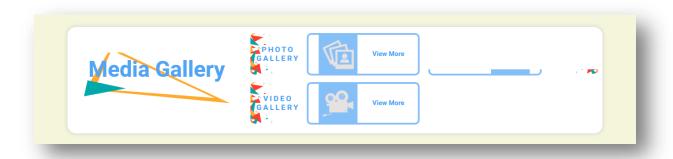


Figure 6: Template Part 5

It contains the most important Government links, visitor counts and footer section.



Figure 7: Template Part 6

# I.I MENU SECTION

The below image represents the menu section. The menu has multiple sub links.

How to Access – Go to <a href="http://nnaligarh.in/ASCL/CitizenHome.html">http://nnaligarh.in/ASCL/CitizenHome.html</a> and check menus.

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Figure 8: Menu Section

# 1.2 TOP BAR

The top bar has menu, accessibility options, screen colour changing option, font size setting, language and translation options.



Figure 9: Top Bar

# 1.3 SLIDER IMAGES

This section contains the slider images, these images can be of important events and initiatives.

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Figure 10: Slider Image

#### 1.4 MPS / COMMITTEE MEMBERS

This section will contain the details of MPs / Committee Members like the Chief Minister, Municipal Commissioner, Mayor, and Divisional Commissioner. The Citizen can view contact details by hovering over the images.



Figure 11: MPs / Committee Members

#### I.5 IMPORTANT MESSAGE / ALERT SECTION

This section contains the regular important updates and alerts from the department.



Figure 12: Important Message / Alert Section

# 1.6 SOCIAL MEDIA CHANNELS

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Social media channels of the department are available through the buttons below:



Figure 13: Social Media Channels

Clicking on the button will take the user to the respective social media pages.

#### I.7 HELPLINE

Clicking on the below link will display the contact numbers of the department.



**Figure 14: Helpline Contact Numbers** 

# I.8 CITY GIS

This section is for Geographic Information System of Aligarh City.

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Figure 15: City GIS

Once the citizen clicks on City GIS clip, the following pop-up appears. Click on "OK" button to go to the City GIS page. Click "Cancel" to remain on the current site.

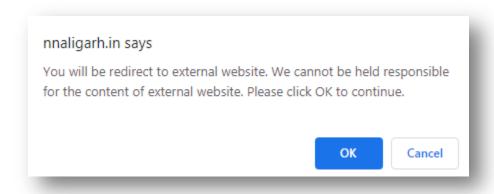


Figure 16: Redirection Pop up Message to GIS Map page

# 1.9 E-SERVICES

The citizen can access several e-services offered by the department from this section.

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Figure 17: E-Services

#### 1.10 BUDGET

Updated budget details is available here. Citizen can read in detail by clicking on the "**View More**" button.

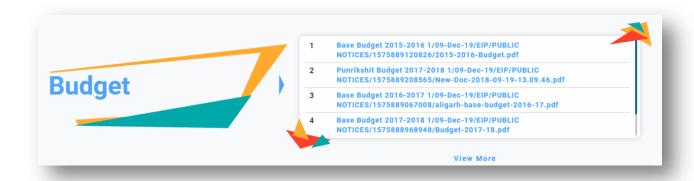


Figure 18: Budget

#### I.II BALANCE SHEET

Updated Balance Sheet is available here. Citizen can read in detail by clicking on the "**View More**" button.

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Figure 19: Balance Sheet

#### 1.12 NEWSLETTER

Government published newsletters are available here. Citizen can read in detail by clicking on the "View More" button.



Figure 20: Newsletter

#### I.13 MEDIA GALLERY

Photos, videos and feedbacks are available here. Citizen can view in detail by clicking on the "**View More**" button.

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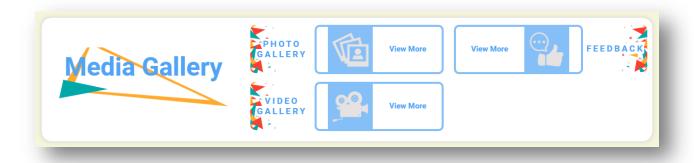


Figure 21: Media Gallery

# 1.14 IMPORTANT LINKS TO EXTERNAL SITES

Important links to the websites of the Government of India can be accessed from this section.



Figure 22: Important Links to External Sites

# 1.15 STATISTICS

Total visitors, Logged in users, Active users, and Registered users currently in this website can be viewed from here.



Figure 23: Statistics

#### 1.16 COPYRIGHTS & AUTHORIZATIONS

Authorizations receievd by the website and the copyrights infromation are available here.

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Figure 24: Copyrights & Authorizations

#### 1.17 FOOTER

Screen Reader, Website Policies, Help, Web Information, Copy Right and Website Last Updated information are available here.



Figure 25: Footer

#### 2 CORONA COVID 19

Once the citizen clicks on Corona Covid 19 Link on the home page, the special services, the Government has made available for the epidemic outbreak situation, will be displayed:



Figure 26: Corona Covid 19 Link on Home Page

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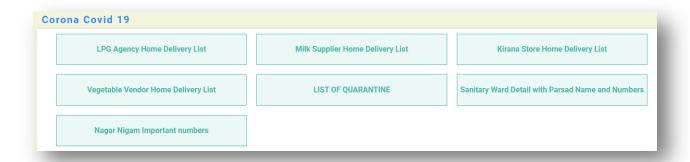


Figure 27: Corona Covid 19 Service Page

The citizen can click on the tabs for required details on the services.

#### 2.1 MILK SUPPLIER HOME DELIVERY LIST

This section will provide the citizen with the list of the milk supplliers who serve for home delivery of milk.

# How to Access – Corona Covid 19 → Milk Supplier Home Delivery List



Figure 28: Covid 19 - Milk Supplier Home Delivery List

#### 2.2 KIRANA STORE HOME DELIVERY LIST

This section will provide the citizen with the list of the grocery suppliers who serve for home delivery of grocery items.

#### How to Access - Corona Covid 19 → Kirana Store Home Delivery List

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Figure 29: Covid 19 - Kirana Store Home Delivery List

#### 2.3 VEGETABLE VENDOR HOME DELIVERY LIST

This section will provide the citizen with the list of the vegetable vendors who serve for home delivery of vegetables.

#### How to Access - Corona Covid 19 → Vegetable Vendor Home Delivery List



Figure 30: Covid 19 - Vegetable Vendor Home Delivery List

# 2.4 LIST OF QUARANTINE

This section will provide the citizen with the list of the quarantine centers in Aligarh city.

#### **How to Access – Corona Covid 19 → List Of Quarantine**

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Figure 31: List of Quarantine

# 2.5 SANITARY WARD DETAIL WITH PARSAD NAME AND NUMBERS

This section will provide the citizen with the list of the sanitary ward detail with parsad name and numbers in Aligarh city.

# How to Access – Corona Covid 19 $\rightarrow$ Sanitary Ward Detail with Parsad Name and Numbers



Figure 32: Sanitary Ward Detail with Parshad Name & Numbers

# 2.6 LPG AGENCY HOME DELIVERY LIST

This section will provide the citizen with the list of the LPG agencies who serve for home delivery of LPG Cylinders.

#### How to Access – Corona Covid 19 → LPG Agency Home Delivery List

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Figure 33: LPG Agency Home Delivery List

#### 2.7 NAGAR NIGAM IMPORTANT NUMBERS

This section will provide the citizen with the list of the numbers of Nagar Nigam.

# How to Access - Corona Covid 19 → Nagar Nigam Important Numbers



Figure 34: Nagar Nigam Important Numbers

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3 HOME

#### 3.I CONTACT US

If the citizen wants to reach out to the department he/she can do it from here.

#### How to Access - Home → Contact Us

The citizen can simply fill out the form available in this page as "Contact Us" form as shown below:

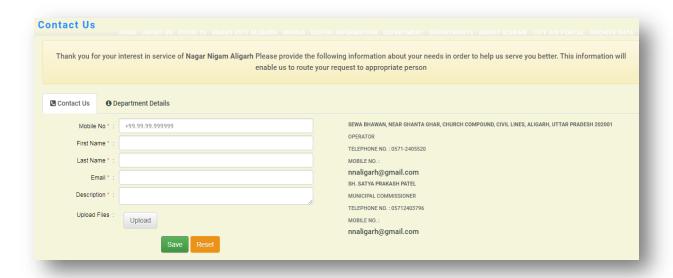
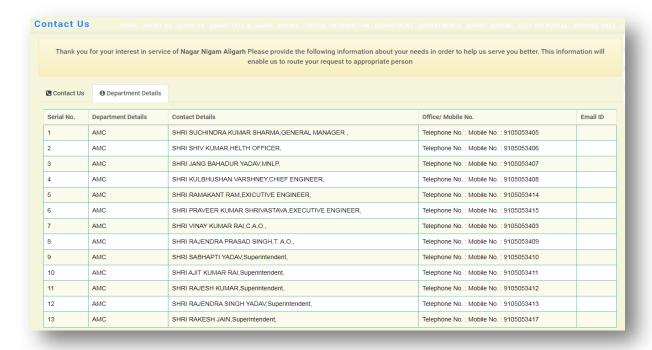


Figure 35: Contact Us Form

The citizen can access the contact details of the department in the tab viz. "**Department Details**".

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**Figure 36: Department Contact Details** 

#### 3.2 FAQS

The frequently asked questions and the common queries of the citizens are updated by the department in this page. The citizen can read it by clicking on the + button.

# How to Access - Home → FAQs

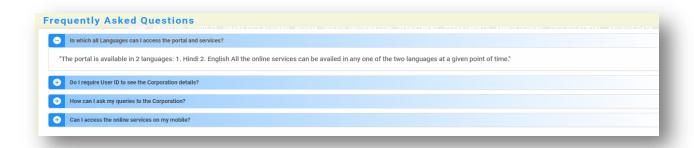


Figure 37: FAQs

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#### 4 ABOUT US

#### 4.1 ABOUT ALIGARH

This section contains a glimpse to the overview of the city Aligarh.

# How to Access - About Us → About Aligarh

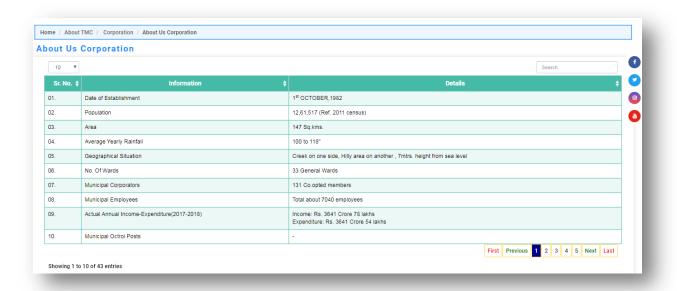


Figure 38: About Aligarh

# 4.2 HISTORY OF ALIGARH

This section contains a glimpse to the overview of the history of the city Aligarh.

# How to Access – About Us → History of Aligarh

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Figure 39: History of Aligarh

#### 4.3 HISTORY OF NAGAR NIGAM ALIGARH

The user can read the history and unheard stories about the Nagar Nigam Aligarh in this section.

#### How to Access - About Us → History of Nagar Nigam Aligarh

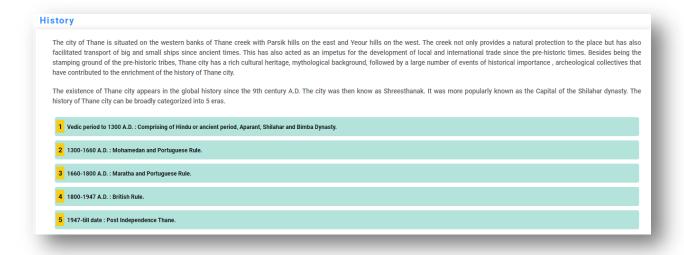


Figure 40: History of Nagar Nigam Aligarh

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#### 4.4 ACHIEVEMENTS

The user can read about the achievements of the Nagar Nigam in this section.

#### How to Access - About Us → Achievements



Figure 41: Achievements

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# 4.5 PREVIOUS MUNICIPAL COMMISSIONER

The list of the former Municipal Commessioners and their periods of service are available in this section.

# How to Access - About Us → Achievements

क्रं.सं.	नाम	तों का कार्यकाल अविध		
	have a law of all	कब से	कब तक	
1.	श्री सतेन्द्र नाथ मिश्र P. C. S.	21 जनवरी 2003	01 जुलाई 2004	
2.	श्री विपिन कुमार द्विवेदी P. C. S.	01 जुलाई 2004	07 जून 2009	
3.	श्री खेम चन्द प्रभारी नगर आयुक्त	07 जून 2009	16 जून 2009	
4.	श्री दिनेश कुमार सिंह P. C. S.	16 जून 2009	03 अगस्त 2009	
5.	श्री महक सिंह P. C. S.	03 अगस्त 2009	13 सितम्बर 2010	
6.	श्री खेम चन्द प्रभारी नगर आयुक्त	13 सितम्बर 2010	15 सितम्बर 2010	
7.	श्री विनोद कुमार पंवार P. C. S.	15 सितम्बर 2010	02 जून 2011	
8.	श्री खेम चन्दं प्रभारी नगर आयुक्त	02 जून 2011	04 जून 2011	
9.	श्री राजेन्द्र कुमार P. C. S.	04 जून 2011	08 सितम्बर 2011	
10.	श्री राकेश कुमार सिंह P. C. S.	08 सितम्बर 2011	21 अप्रेल 2012	
11.	श्री खेम चन्दं प्रभारी नगर आयुक्त	21 अप्रेल 2012	15 मई 2012	
12.	श्री शेलेन्द्र कुमार सिंह P. C. S.	15 मई 2012	11 मार्च 2015	
13.	श्री सन्तोष कुमार शर्मा P. C. S.	11 मार्च 2015		

Figure 42: Previous Municipal Commissioner' List

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# 5 MOHUA

#### 5.1 PMAY HOUSING FOR ALL

The documents and information related to the Pradhan Mantri Awas Yojana are available in this section.

# How to Access - Mohua → PMAY Housing For All



Figure 43: PMAY Housing for All

#### 5.2 SWACHH BHARAT MISSION

The documents and information related to the Swachh Bharat Mission are available in this section.

#### How to Access - Mohua → Swachh Bharat Mission



Figure 44: Swachh Bharat Mission

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#### 5.3 HRIDAY

The documents and information related to The National Heritage City Development and Augmentation Yojana (HRIDAY), are available in this section.

# How to Access - Mohua → Hriday



Figure 45: Hriday

# 5.4 SMART CITIES

The documents and information related to the Smart City Mission, are available in this section.

#### How to Access - Mohua → Smart Cities



Figure 46: Smart Cities

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# 5.5 AMRUT

The documents and information related to the Atal Mission for Rejuvenation and Urban Transformation - AMRUT, are available in this section.

#### How to Access - Mohua → AMRUT



Figure 47: AMRUT

# 6 USEFUL INFORMATION

# 6.1 LIST OF PARSHAD

The List of Parshad and information related to it, are available in this section.

#### How to Access - Useful Information → List Of Parshad

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क्र0 सं0	पार्षद का नाम	वार्ड न.	मोबाइल	पता
1	श्रीमती योगेश देवी	01	7983633241	नगला कलार
2	श्रीमती रजनी	02	9045509846	इंद्रा नगर,खैर रोड
3	श्रीमती पिंकी	03	9568351395	पला साहिबाबाद
4	श्री देव कुमार	04	9837519739	सराय गढ़ी
5	श्रीमती संगीता देवी	05	9536737190	नीरंगाबाद
6	श्री रामकुमार	06	9412527207	डोरी नगर
7	श्री सूरज कुमार	07	9219237092	सराय काबा
8	श्री राजेंद्र किशोर	08	9760528153	सराय नवरिया
9	श्रीमती नीलम रानी	09	9997002195	नगला पला
10	श्री भूदेव सिंह	10	9412825581	सराय दीनदयाल
11	श्री लतेश चौधरी	11	9837814808	नगला मसानी
12	श्रीमती विजय	12	93195100913	छ।बनी
13	श्री पूरन सिंह	13	8923816496	सुरक्षा विहार
14	श्री रंजीत	14	8266883877	नुनेर गेट
15	श्री शेर सिंह सैनी	15	9758266677	शनीचरी पैंठ
16	श्री राजकुमार	16	9837180607	कृष्णापुरी
17	श्री आशू उपाध्याय	17	9837006578	सराय पक्की
18	श्री सुरेन्द्र कुमार	18	9756568776	चुहरपुर
19	श्रीमती कविता शर्मा	19	9412328920	ब्राम्हनपुरी
20	श्रीमती आशा गौतम	20	9411604731	फायर ब्रिगेड
21	श्री नरेन्द्र कुमार वार्ष्णीय	21	7906737753	गम्भीरपुरा
22	श्री नीलेश उपाध्याय	22	9358169347	नगला मौलवी
23	श्री संतोष	23	9219184092	नई बस्ती
24	श्रीमती विलेश	24	9219788693	किशनपुर
25	श्री नरेन्द्र सैनी	25	9058271750	देहली गेट
26	श्री हेमन्त गुप्ता	26	9927807111	कनवरीगंज
27	श्री वीरेन्द्र सिंह	27	9837892193	चंदनियाँ
28	श्री हरीओम अग्रवाल	28	9359758715	काला महल
29	श्री माशा अल्लाह	29	9359504072	रसलगंज
30	श्रीमती रुखसार	30	9837850681	मकदूम नगर
31	श्री संजय कुमार शर्मा	31	9520303030	आवास विकास कॉलोनी इंगलास रोड

Figure 48: List of Parshad

# 6.2 LIST OF IMP NUMBERS

The List of important numbers of Aligarh Nagar Nigam and information related to it, are available in this section.

# How to Access - Useful Information → List Of IMP Numbers

Prepared by	eGov Team	Approved by	Project Manager
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अलीगढ़ नगर निगम के महत्वपूर्ण नंबर				
क्र0 सं0	अधिकारी का नाम	पद नाम	मोबाइल	
1	श्री मौहम्मद फुरकान	महापौर	9719302119	
2	श्री सत्य प्रकाश पटेल	नगर आयुक्त	6395260152	
3	श्री डा॰ शिव कुमार	नगर स्वास्थ्य अधिकारी	9411869456	
4	श्री सुचिन्द्र कुमार शर्मा	महाप्रबंधक(जल)	8004734492	
5		मुख्य नगर लेखा परिक्षक		
6		मुख्य अभियंता निर्माण		
7	श्री रमाकान्त राम	अधिशासी अभियंता (निर्माण)	9412329012	
8	श्री प्रवीर कुमार श्रीवास्तव	अधिशासी अभियंता (निर्माण)	9559579318	
9	श्री विनय कुमार राय	मुख्य कर निर्धारण अधिकारी	9198307692	
10	श्री राजेश गौतम	लेखाधिकारी	9415190325	

Figure 49: List of IMP Numbers

# 7 ALIGARH SMART CITY

Once the citizen clicks on Aligarh Smart City menu, the following pop-up appears. Click on "OK" button to go to the Smart City website. Click "Cancel" to remain on the current site.

# How to Access - Menu → Aligarh Smart City

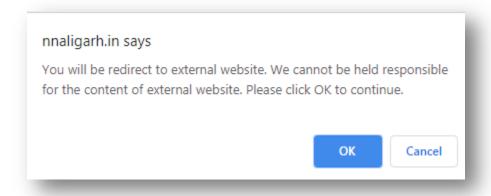


Figure 50: Aligarh Smart City - Redirection Popup Message

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# 8 DEPARTMENTS 8.I ACCOUNTS

#### 8.I.I AUDIT

The audit report updated by the department is available for the citizen in this page.

# How to Access - Departments → Audit



Figure 51: Depertment - Audit

#### 8.1.2 BALANCE SHEET

The balance sheet updated by the department is available for the citizen in this page.

# How to Access - Departments → Accounts → Balance Sheet



Figure 52: Depertment – Balance Sheet

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#### 8.1.3 BUDGET REPORT

The budget report updated by the department is available for the citizen in this page.

# How to Access - Departments → Accounts → Budget Report



Figure 53: Depertment - Budget Report

#### 8.2 PROPERTY TAX

The documents and information related to property tax department, are available in this section.

# How to Access – Departments → Property Tax



Figure 54: Department - Property Tax

#### 8.3 ESTABLISHMENT

The documents and information related to Establishment department, are available in this section.

#### **How to Access - Departments → Establishment**

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Figure 55: Department - Establishment

#### 8.4 ENGINEERING

The documents and information related to Engineering department, are available in this section.

# How to Access - Departments → Engineering



Figure 56: Department - Engineering

# 8.5 JAL KAL

The documents and information related to Jal Kal department, are available in this section.

# How to Access - Departments → Jal Kal

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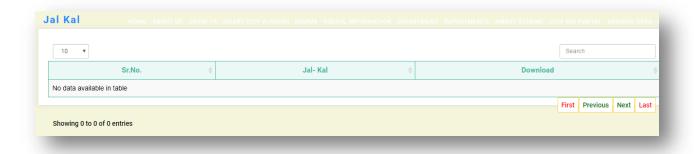


Figure 57: Department - Jal Kal

#### 8.6 HEALTH

The documents and information related to Health department, are available in this section.

# How to Access - Departments → Health



Figure 58: Department - Health

# 9 AMRUT SCHEME

#### 9.1 E NEWSLETTERS

The documents and information related to e-Newsletters of the department, are available in this section.

# How to Access - AMRUT Scheme → E Newsletters

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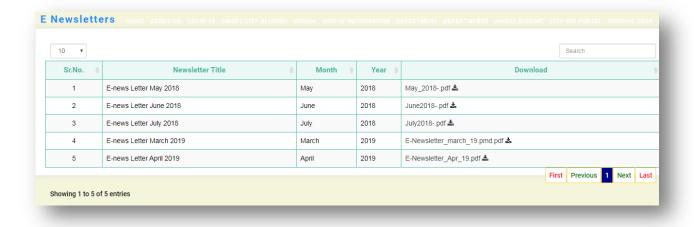


Figure 59: E Newsletters

#### 9.2 AMRUT GUIDELINES

The documents and information related to AMRUT Guidelines, are available in this section.

# How to Access - AMRUT Scheme → AMRUT Guidelines

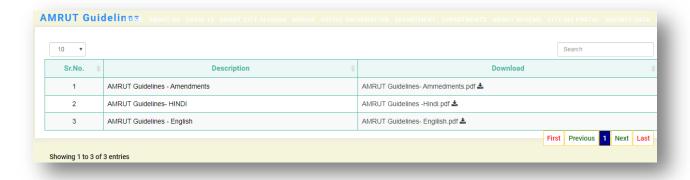


Figure 60: AMRUT Guidelines

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#### 9.3 LIST OF REFORMS IN AMRUT SCHEME

The documents and information related to list of reforms in AMRUT scheme, are available in this section.

#### How to Access - AMRUT Scheme → List Of Reforms In AMRUT Scheme



Figure 61: List of Reforms in AMRUT Scheme

# 10 CITY GIS PORTAL

Once the citizen clicks on City GIS Portal menu, the following pop-up appears. Click on "OK" button to go to the City GIS page. Click "Cancel" to remain on the current site.

# How to Access - Menu → City GIS Portal

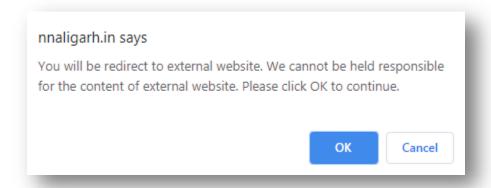


Figure 62: City GIS Portal - City Redirection Popup Message

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# II ARCHIVE DATA

# II.I WEB ARCHIVES

Web archives, such as Schemes, Highlights, Announcements, Quotations, Investments, Recruitments and Old Quotations are available in this page.

#### How to Access - Archive Data → Web Archives



Figure 63: Web Archives

# 12 LOGIN

# 12.1 CITIZEN LOGIN

Citizen can login to the portal and can avail various services.

# How to Access – Login → Citizen Login

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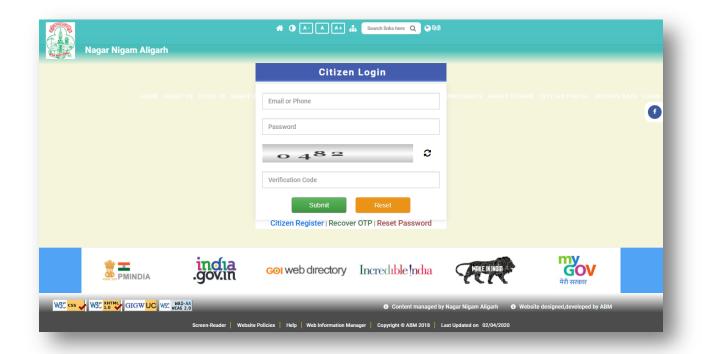


Figure 64: Citizen Login Page

# 12.2 PORTAL ADMINISTRATOR LOGIN

Portal administrator can login to the portal and can manage various services and contents.

How to Access – Login → Portal Administrator Login

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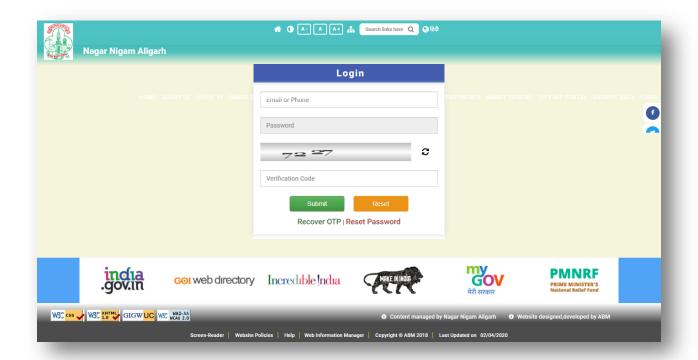


Figure 65: Portal Administrator Login Page

#### 12.3 DEPARTMENT EMPLOYEE LOGIN

Department administrator can login to the portal and can manage various services and contents.

How to Access - Login → Department Employee Login

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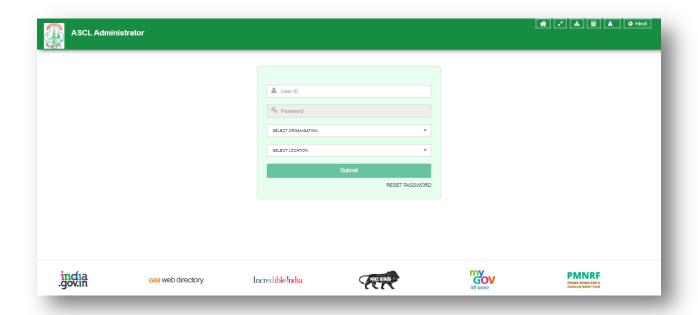


Figure 66: Department Employee Login Page

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